



## GRANT AND PROJECT APPLICATION

### INSTRUCTIONS FOR THE APPLICATION PROCESS

Thank you for submitting your application for a grant from the Foundation. With the large number of applications that the Foundation receives, as well as the varying amount of funds available for distribution each year, not all approved grants will be funded at the requested amount and some very worthwhile applications may not be funded in any given year. However, it is to your benefit to follow these instructions carefully. Please first familiarize yourself with the “**Grants Program**” website pages.

1- **Type** all information. Submission must be in **English and U.S. dollars**.

2- **Submit** this Application and each of the following items electronically as a PDF:

- Application Form
- Principal Applicant Curriculum Vitae
- Tax exempt documentation
- List of Sponsoring organization’s Board members
- Two letters of endorsement
- Proposed budget and allocation of Foundation of the Pierre Fauchard Academy grant funds

3- The following information is a required part of the application (sections 6 – 13 of application form). **Be concise**.

- a. Project Purposes
- b. Project Goals
- c. Project Objectives
- d. How is the grant/ project to be implemented.
- e. List the major phases involved in this project.
- f. Include the approximate dates for implementation and project time period.
- g. Explain how the grant/project will be evaluated
- h. Explain how the outcome will be assessed.

4- Tax exempt status is required. Please submit a copy of your Internal Revenue Code Section 501 (c) (3) or 509 (a) if appropriate. For non-USA applicants, please submit the tax exempt status of your organization.

5- If you are a sponsoring agency, please submit a list of names, addresses and telephone numbers of your board of directors.

6- Include two letters of endorsement.

- 7- Attach your proposed itemized project budget. Within the budget, specifically allocate how the Foundation funds will be utilized for your grant project. In addition, please include the overall annual budget of your organization.
- 8- It will be mid November before this application is fully processed and when you are notified. If additional information is required, please contact the Executive Director.
9. **Deadline for submission is June 1, 2011.** Send your completed application via email as a PDF to:

**Jennifer Teale**  
**teale@fauchard.org**  
**703-217-1480**



## GRANT AND PROJECT APPLICATION FORM

<b>1-Project Title</b>
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<b>2- Principal Applicant Name:</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	<b>Country:</b>
<b>Telephone:</b>		<b>Fax:</b>	
<b>E-Mail:</b>			

<b>3- Sponsoring Agency:</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	<b>Country:</b>
<b>Telephone:</b>		<b>Fax:</b>	
<b>E-Mail:</b>			
<b>Web-Site:</b>			

<b>4- Funding request:</b>	\$ _____ (U.S. dollars)
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<b>5- List other sources of funds available or applied for, regarding this grant project.</b> Give names, addresses and telephone number of principal individuals. (Use an additional page, if necessary)	
<b>Source Name:</b>	<b>Address:</b>
<b>Funds applied for:</b> _____	_____
	_____
	<b>Telephone:</b> _____

**6 – Project Purpose: (500 characters limit)**

**7 – Project Goals: (500 characters limit)**

**8 – Project Objectives: (500 characters limit)**

**9 – How will the project be implemented: (500 characters limit)**

**10 – List major phases of the project: (500 characters limit)**

**11 – List approximate dates of implementation and total project time period:  
(500 characters limit)**

**12 – How will the project be evaluated?: (500 characters limit)**

**13 – How will the outcomes of this project be assessed?: (500 characters limit)**

**14 – Check off list assuring that the following mandatory items are attached as part of this application:**

- Principal Applicant Curriculum Vitae
- Tax exempt documentation
- List of Sponsoring organization's Board members
- Two letters of endorsement
- Proposed budget and allocation of Foundation of the Pierre Fauchard Academy grant funds

**15 – Failure to complete this form in its entirety and to submit all required components of the application (see section 14 above) will result in rejection of your grant application.**

**16 – Applications must be received no later than June 1, 2011.**

**17- I do hereby acknowledge that all information contained in this application and accompanying documents are accurate. If the application does not meet the initial requirements, as set forth by the Foundation, the Executive Director will reject the application and send a letter of explanation.**

**Date:** \_\_\_\_\_

**Principal Applicant**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Principal Applicant Signature:** \_\_\_\_\_

**All grant applicants will receive notification as to the outcome of their application by mid- November.**

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**Please do not write in this space – for official use only**

**Grant Number** \_\_\_\_\_

**Date Received** \_\_\_\_\_